



RENOSTERBERG LOCAL MUNICIPALITY

VACANCY: MANAGER: FINANCIAL MANAGEMENT AND REPORTING RENOSTERBERG LOCAL MUNICIPALITY (NC 075)

The Renosterberg Local Municipality (NC 075) is an equal opportunity, affirmative action employer and also encourages applications from disabled persons. Females and disabled are specifically encouraged to apply.

DEPARTMENT: FINANCE

Requirements:

- B.Com with Accounting and Auditing as majors.(NQF LEVEL 7).
- 8 years relevant experience in the preparation of financial statements and dealing with the auditors
- Completed articles with the Auditor General will be an added advantage
- Extensive knowledge of GRAP and MFMA Circulars.
- Extensive knowledge of MS Word, MS Excel and MS Power Point
- Sound knowledge of Financial Management Systems.
- Sound knowledge of the MFMA, related regulations and National Treasury guidelines
- Ability to work accurately under pressure and adhere deadlines.
- Junior staff management and training.
- Valid Code B driver's license

The successful application/candidate must possess competencies as published in Annexure A of the Local Government: Municipal Staff Regulations promulgated in Government Gazette 4581 of 20 September 2021

Duties

- Preparation of annual financial statements in alignment to MSCOA and GRAP
- Full accounting functions
- Clearing of Internal Audit and Auditor Generals findings
- Development and implementations of systems of internal controls

- Manage the finance department team.
- Report writing, exporting and importing of financial information
- Provide expert financial advice and responsibilities for managing financial information according to prescribed norms and standards
- Work accurately under pressure and adhere to statutory and stakeholder's deadlines
- Liaise with other consultants and incorporate the work performed in the financial system
- Ensure that all year end journals are supported and in separate files
- Progress report on weekly basis with regard to preparation of the Annual Financial Statements
- Prepare a working paper file (Electronic and Hard Copy) with reviewed and approved reconciliations
- Preparation of Interim Financial Statements
- Monitoring and assist with the preparations of monthly reconciliations
- Handling and resolving of the audit queries and requests

Annual Basic Salary: R450 000 per annum plus normal company benefits, including travelling and non-pensionable allowance

PLEASE NOTE:

- **Applicants should note that if they are not notified of the outcome of their application within 30 days of the closing date for submission of applications, they may conclude that their applications were unsuccessful.**
- **The municipality reserves the right not to make any appointment following the placement of this advertisement.**
- **Applications containing a letter of application, curriculum vitae and certified copies of all qualifications as well as identification document marked "Finance Manager" shall be sent to: jacquemolyn@gmail.com**
- **All shortlisted applicants will be required to produce their original qualifications/documents at the interviews. Failure to comply will result in disqualification.**
- **The submission of an application gives Renosterberg Municipality the right to perform reference checks from current and previous employers as well as academic institutions and SAQA.7**

Any enquiries relating to this advertisement may be directed to CFO, Mr. I. Johane on (053) 050 5584/61 during office hours commencing from 07H30 – 16H00, with a lunch interval between 13H00 – 14H00, Monday to Friday.

Selection will be made in terms of the Recruitment, Selection and Appointment Policy of Renosterberg Local Municipality.

CLOSING DATE: 20 September 2024

Thulaganyo Barnett

ACTING MUNICIPAL MANAGER